

2. Headquarters of the Body:

The headquarters of the Body shall be at Gangtok, Sikkim.

3. Composition of the Body:

The Body shall consist of the following members, namely:-

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| a) Chief Minister | - ex officio Chairperson |
| b) Minister, Forests, Environment & Wildlife Management Department | - ex officio Member |
| c) Chief Secretary | - ex officio Member |
| d) Secretary, Human Resource Development Department | - ex officio Member |
| e) Secretary, Department of Science & Technology | - ex officio Member |
| f) PCCF-cum-Secretary | - Member Secretary |

4. Powers and Functions of the Body:

- The Body shall have the power to take all such measures and discharge functions as it deems necessary or expedient for effective coordination and implementation of the award scheme.
- The Body shall be the approving authority for selection of schools as nominated by the State Coordinating Committee for the award scheme.
- The decision taken by the Body in selection of the schools for the award scheme will be final.

5. Jurisdiction of the Body:

The jurisdiction of the Body shall extend to the entire State of Sikkim.

6. Delegation of Powers:

The Member Secretary of the Body shall exercise powers of the Body on its behalf for the purpose of performing the functions of the Body on its behalf.

7. Administration and technical support to the Body:

The Body shall be provided administrative and technical support by the State Government in the Department of Forests, Environment and Wildlife Management, which shall be the Nodal Department.

8. State Coordinating Committee:

With the view to assist the said Body, the State Government hereby constitutes the State Coordinating Committee (hereinafter referred to as "SCC") with such duties and responsibilities for implementation of the Body's decisions. It shall consist of the following members, namely:-

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| a) Conservator of Forest (Land Use & Environment) | - ex officio Chairperson |
| b) DFO (Land Use & Environment), East | - ex officio Member |
| c) DFO (Land Use & Environment), West | - ex officio Member |
| d) DFO (Land Use & Environment), South | - ex officio Member |
| e) DFO (Land Use & Environment), North | - ex officio Member |
| f) DFO (Environment and Pollution Control) | - Member Secretary |
| g) Sr. Programme Officer (Environmental Information System) | - ex officio Member |

9. The Duties and Responsibilities of the State Coordinating Committee:

- a) To coordinate and implement the activities relating to the school environment management system through appropriate agencies like CSE or CEE.
- b) To enroll the schools in the national level environment programmes like the Green School Programme and Paryavaran Mitra Programme or any other programme as recognized under the National Green Corps (NGC) programme.
- c) To provide adequate resources like Green School Manual, Paryavaran Mitra activity booklet, project kits, etc. to the registering schools.
- d) To coordinate and facilitate green teacher's training programme at state level and district level.
- e) To monitor the implementation of all the environment management projects undertaken by the registered schools under the respective programmes.
- f) To prepare appropriate assessment criteria for the award scheme.
- g) To collect, examine and assess the reports submitted by the schools through field visits, if necessary.
- h) To suggest mechanism and provide assistance to schools through environment information, education and awareness.
- i) To assist the Body in nominating best performing schools for State awards and National Awards.
- j) To look for innovative mechanism for environment awareness and education in schools.
- k) To provide suitable guidelines and suggestion to the school awardees' for effective utilization of the cash awards.

10. Powers and Functions of the Chairperson of SCC:

The chairperson will reserve the rights to nominate additional members, dissolve or resolve the committee from time to time.

11. Financial Proposition

The nodal department shall deem it expedient to meet all the financial support for the award scheme from the provisions under Sikkim Ecology Fund and Environment Cess by virtue of its authority.

**PCCF-cum-Secretary
Forests, Environment and Wildlife Management Department
Government of Sikkim
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